

Confederation of Registered Essence Practitioners (COREP) Policy for Disclosure of Criminal Records 2013

Background

The Confederation of Registered Essence Practitioners (COREP) recognises the relevant legislation that is in place to protect young people and vulnerable adults. To this end COREP will advise that all practitioners have their criminal records checked by adhering to the 'Disclosure' procedure. This procedure came into effect in October 2011.

Procedure for disclosure of criminal records of new Practitioners

All prospective practitioners must declare on an appendix to their membership application all convictions, both spent and unspent cautions, reprimands and final warnings that are held on the Police National Computer as well as non-conviction information from local Police records if thought relevant.

If a Disclosure shows up any issues of concern, the COREP Committee will investigate further.

If a prospective practitioner's name appears on the PoCA list of DfEE 99 they will not be eligible for membership.

If the results of a Disclosure require, a prospective practitioner may be interviewed by the COREP Disciplinary Committee and minutes taken of the meeting.

The prospective practitioner will have the right of appeal against any decisions made. He/she should appeal, in writing, to the COREP Chairs within 7 days of the notification that they are not eligible for membership.

Subject to satisfactory clearances (including references) being received, an offer of membership may be allowed.

Procedure for disclosure of criminal records of existing Practitioners

All practitioners must inform COREP of any changes in their Criminal Record status.

If it is discovered that an existing practitioner has not declared a conviction or caution or there is good reason to believe that they have been convicted or cautioned during the course of his/her tenure then an Enhanced Disclosure will be sought. The practitioner will then be asked to attend an interview with the COREP Disciplinary Committee to discuss the outcome of the Disclosure. At this meeting a full appraisal of the situation will be made and minutes taken.

If it is believed that the practitioner deliberately withheld conviction information to gain or maintain membership of COREP, it will be regarded as a serious breach of the Code of Ethics and Practice and disciplinary procedures applied.

The practitioner will have the right of appeal against any decisions made. He/she should appeal, in writing, to the COREP Chairs within 7 days of the notification that they are no longer eligible for membership.

Subject to satisfactory clearances (including references) being received, an offer of continued membership may be allowed.